



Giving a hope and a future through Christ

Student Admissions Policy & Procedure

It is the policy of New Generation Christian School to only take students that are consistent with the overall vision of New Generation and that can be successful in meeting our criteria for graduation with a standard high school diploma. Once admitted to the school, it is the policy of New Generation to assist every child in achieving the maximum potential in a timely manner.

Therefore, the following procedures will be followed:

1. Prior to admissions, office staff will gather the following information to assess if student is a candidate:
 - a. application, transcripts, discipline record, IEP, and psychological if indicated.
2. Director or Principal will review all information and determine if interview is indicated.
3. If interview is indicated, the child and parent will meet with director or principal and program policies, goal and objectives will be discussed.
4. If interviewer determines child is appropriate, an initial plan of care will be developed, which address the student/parents' goals and best methods for achieving these goals.
5. Parents of the child will be given appropriate forms to be filled out for enrollment, which includes: emergency contact form, authorization to treat, policy and procedures notarization form.
6. Child will be placed on the roll and/or on a waiting list.
7. This plan of care will then be given to the department head and the department head will staff it at the next department meeting. All other documentation, including IEP and psychologicals, will also be reviewed.