



Policy and Procedure STUDENT EDUCATION PLAN

In a concerted effort to meet the needs and goals of our students, it is the policy of New Generation Christian School to complete a Student Education Plan upon the admittance of a new student.

In order to properly execute the completion of a Student Education Plan, New Gen staff must follow the Student Education Plan Workflow. Additionally, the Student Education Plan is included in the P&P.

New Generation Christian School Student Education Plan (SEP) - Workflow

Director/Principal

- Upon new student's admittance, Student Education Plan (SEP) created with parent/student.
- Give SEP to Dept. Head.

Department Head

- Review student's IEP/504 & Psychological Evaluation, if available (stored in Main Office).
- Review SEP.
- At next dept. meeting: Review student's SEP, IEP/504, & Psych Eval. with other teachers.
- Return SEP & student's folder to Main Office.

Main Office Staff

- Receive SEP & student folder from Dept. Head.
- File SEP in student's folder & file the folder.



Giving a hope and a future through Christ

Student Education Plan

Student Name _____ Date _____

Student desires to

_____ when they graduate from high school.

Student failed or was retained in grade(s):

Current projected graduation date _____

(Graduation by) Birthdate _____

Circle one: Vocational Diploma (3 elective credits) / Career Diploma (6 elective credits)

Student has ____ IEP ____ 504 ____ Psych Eval

High School Credit Review

Math - 4 credits

English - 4 credits

Eng I		Eng I	
Eng II		Eng II	
Eng III		Eng III	
Eng IV		Eng IV	

Science - 3 credits

Social Studies - 3 credits

Am History			
World History			
Economics		Am Government	

Electives - 3 or 6 credits (depending on diploma choice)

Hope Credit		Hope Credit	

Completed by Principal or Admin on: _____

Staffed & Reviewed on _____

Staffed & Reviewed by _____
